

THE CONSTITUTION OF

**ADELAIDE PISTOL and SHOOTING CLUB
INCORPORATED**

JULY 2006

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ADELAIDE PISTOL AND SHOOTING CLUB (INCORPORATED)**

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Adelaide Pistol and Shooting Club Inc.

1. Name of the Club

The name of the Club shall be ADELAIDE PISTOL AND SHOOTING CLUB INCORPORATED, herein after referred to as “the Club”.

2. Objects

The Club is formed: -

- (a) To promote competition target and recreational shooting among its members.
- (b) To promote social activities amongst its members

3. Powers

In furtherance of its objects the Club may: -

- (a) Purchase, take on, lease or in exchange hire or otherwise acquire any real and personal property and any rights or privileges which the Club may think necessary or convenient for any of the objects of the Club.
- (b) Erect and maintain offices and accommodation for members of the Club and apply for and acquire a licence under the provisions of the Licensing Act for the time being in force in the State of South Australia
- (c) Sell and dispose of any or all of the real and personal property of the Club for such consideration as may be thought fit
- (d) Make contributions, subsidies or donations to any other club or association for or towards any shooting event or prize.
- (e) Pay or contribute towards any fund for the payment of premiums for insurance against loss, injury or damage to members or employees of the Club.
- (f) Borrow, raise or secure the payment of money from any person or company and in such manner as the Board of Management sees fit, so long as such borrowings is in the interest of the members and in furtherance of the objects of the Club, and with the power to issue debentures, grant mortgages, charge for any other class of security upon or charging all or any property, real or personal (both present and future) of the Club and to redeem to pay-off any existing or future security.
- (g) To invest and deal with the monies of the Club not immediately required for the purpose of the Club in an investment authorised by law for the investment of trust funds.
- (h) To admit or form subsidiary groups or Sections in related activities.

4. Sections

The Adelaide Pistol and Shooting Club Inc. shall consist of the following: -

1. ISSF Section
2. Arms Collector Section
3. IPSC Section
4. Western Action Section
5. Tactical Hand Gun Section
6. Tactical Shot Gun Section
7. Rifle Section and

Any other as yet undeveloped shooting disciplines or shooting Sections that will further the aims and interests of the Club.

Members of each Section shall elect their own Section Captain and Vice Captain and/or others as may be required for Sectional work.

5. Patron and Vice Patron

- (a) There shall be one Patron and one or more vice Patrons.
- (b) These are positions of honour, which may be granted by the Members in General Meeting.

6. Membership

The Club shall consist of Members, Life Members, Honorary Members Visiting Honorary Members, Associate Members, Benefactor Members, and spouses of Members, Junior Members, Probationary Members, Provisional Members, Concessional Members and Non Shooting Members.

To qualify for membership a person must: -

1. Be of good character and have no criminal record.
2. Be proposed to membership by two existing members of the Club or product satisfactory references, or otherwise approved by the Board
3. Make application for membership on the prescribed form.
4. Pay the requisite financial dues or fees.
5. Possess a copy of the Constitution and be familiar with its contents.
6. Upon acceptance the new member shall become a Probationary Member until approved for Provisional Membership by the Board of Management.
7. After transfer to Provisional Membership status the new member shall remain a Provisional Member for the balance of the twelve months following the date of election to membership; but the membership may be terminated by the Board for sufficient cause without right of appeal by the member involved.
8. (a) Spouse shall be taken to mean Husband of a member or Wife of a member as the case may be.
(b) Persons having a defacto relationship shall have the same privileges as a member and spouse.
(c) If the Registrar of Firearms objects to the membership of any person, such membership without may be terminated forthwith by the Board of Management.
(d) The Board of Management may, at its discretion, refuse an application for membership without giving its reasons for such refusal but accept the applicant for Associate Member.
(e) The form of application for membership shall be prescribed by the Board of management.
(f) (i) The names of persons proposed as members of the Club shall be displayed in conspicuous place in the Club premises for at least a week before their acceptance, and an interval of at least two weeks shall elapse between nomination and acceptance of Members.
(ii) All Members shall be elected by the general body of Members or by the Board of Management, and a record shall be kept by the Secretary of the Club of the number of Members voting.
(g) Non-shooting members are members that have all the rights and privileges of members but who, when making application for membership, or at a subsequent time, have stated in writing that they do not wish to shoot on any range owned or operated by the Club.
(h) Any duly elected **Ordinary** Member who has paid to the Club the sum of \$1000 before the 14th December 1997, shall be entitled to call himself a "Benefactor A" Member, and the said payment shall entitle that member and any spouse of that member to a remission of payment of the annual subscription, as otherwise fixed and payable in accordance with this Constitution, for so long as he remains a member of the Club. A "Benefactor A" Member and his spouse and any child of that member shall be entitled to remission of range fees otherwise payable by him, during the continuance of his membership. But he will not be entitled to any remission of fees otherwise payable by him to the South Australian Revolver and Pistol Association.
(i) An **Ordinary** Member who has signed a form of agreement with the Club whereby such a member has agreed to pay to the Club a total sum of \$1300 by five equal payments of \$260, the first of such payments to be made on or before the 14th December 1997, shall be entitled to call himself a "Benefactor B" Member, and the signing by him of such an agreement, will entitle him and any spouse of that member and any child of that member, to a remission of payment of the annual subscription, as otherwise fixed and payable in accordance with this Constitution, for so long as he remains a member of the Club, and on his payment of the said sum of \$1300 as above, such a member will be entitled to a remission thereafter of the payment of all range fees otherwise payable by him. But he will not be entitled to any remission of fees otherwise payable by him to the South Australian Revolver and Pistol Association.
(j) Any child of any "Benefactor A" Member of "Benefactor B" Member, will be entitled to the remission of the annual subscription otherwise payable by him until such child attains the age of 21 years, at which time such child shall be entitled to apply to become an **Ordinary** Member of the Club, in accordance with the terms of this Constitution, and will be then, on election, subject to the terms and conditions applicable to Ordinary Members of the Club, but such a child will not be liable to pay an entrance fee.
(k) On the death of a "Benefactor A" Member, any spouse of such deceased member will be entitled to continue to receive the benefits which that spouse would have derived if the "Benefactor A" Member had not died, namely any such spouse will be entitled to a remission of the payment of the annual subscription and range fee otherwise payable by that spouse, for so long as that spouse shall live.

(l) On the death of a “Benefactor B” Member, any spouse of such deceased member will be entitled to continue to receive the benefits which that spouse would have derived if the “Benefactor B” Member had not died, during a period of five years commencing from 15th December 1997, and any such spouse will be entitled to a remission of the payment of the annual subscription during the said five year period only.

(m) A spouse of a member shall have all the rights and privileges of Ordinary Members, except that he or she shall not be required to an entrance fee.

(n) Any duly elected Ordinary Member who has paid to the Board of Management of the Club the sum of \$1,750 before the 31st day of January, 1983 shall be entitled to call himself a “Benefactor C” Member, and the said payment will entitle that member and any spouse of that member and any child of that member under the age of 21 years a remission of his or her due payment of the annual subscription, as otherwise fixed and payable in accordance with this Constitution, for so long as he remains a member of the Club. A “Benefactor C” Member and his spouse and any child of that member under the age of 21 years, shall be entitled to remission of range fees otherwise payable by him or her, during the continuance of his membership. He will not, however, be entitled to any remission of fees otherwise payable by him to the South Australian Revolver and Pistol Association Inc.

(o) On the death of a “Benefactor C” Member, any spouse of such deceased member will be entitled to continue to receive the benefits which that spouse would have derived if the “Benefactor C” Member had not died, namely such spouse will be entitled to a remission of the payment of the annual subscription and range fee otherwise payable by that spouse, for so long as that spouse shall live.

(p) Any duly elected Ordinary Member who has paid to the Board of Management of the Club the sum of \$2,500 before the 31st day of December, 1990 shall be entitled to call himself a “Benefactor D” Member, and the said

Payment will entitle that member and any spouse of that member and any child of that member under the age of 18 years a remission of his or her due payment of the annual subscription, as otherwise fixed and payable in accordance with this Constitution, for so long as he remains a member of the Club. A “Benefactor C” Member and his spouse and any child of that member under the age of 18 years, shall be entitled to remission of range fees otherwise payable by him or her, during the continuance of his membership. He will not, however, be entitled to any remission of fees otherwise payable by him to the South Australian Revolver and Pistol Association Inc.

(q)) On the death of a “Benefactor C” Member, any spouse of such deceased member will be entitled to continue to receive the benefits which that spouse would have derived if the “Benefactor C” Member had not died, namely such spouse will be entitled to a remission of the payment of the annual subscription and range fee otherwise payable by that spouse, for so long as that spouse shall live.

7. Life Members

(a) On recommendation of the Board of Management a member may be elected a Life Member at any General Meeting of the Club and shall thereafter be entitled to all the privileges of membership without paying the annual subscriptions, levies or other duties.

(b) The spouse of a Life Member shall be entitled to the same privileges as a Life Member and shall be known as a Life Spouse.

8. Honorary Members

(a) On recommendation of the Board of Management, Honorary Members may be elected at any General Meeting of the Club. A two-thirds majority of members present shall be necessary at such election. Honorary Members may be elected for Life or such other period as the General Meeting may deem expedient and shall be entitled to all the privileges of membership, except that they shall not be entitled to vote at meetings or serve as officers or on the Board or compete for medals or other prizes.

9. Visiting honorary members

(a) The members of any other club with affiliations with associations in common with this Club, who visit this Club on any day for the purpose of shooting at the Club premises, shall be Visiting Honorary Members of the Club for that day.

(b) The Official of the Club referred to in sub-paragraph (a) thereof, provided that the maximum number of such Officials shall not exceed ten, shall be Visiting Honorary Members of the Club for that day.

(c) The Board and/or Manager shall have the power to elect as a Visiting Honorary Member for a period not to exceed two months any person who is a member of an interstate club which has an affiliation in common with this Club and who is visiting this Club.

(d) The name of the Visiting Honorary Member and the name of the club of which the Visiting Honorary Member is a member shall be recorded in a book known as the “Visiting Honorary Members Book”.

- (e) Visiting Honorary Members shall enjoy all the privileges of Honorary Members save and except as follows: -
- (i) Visiting Honorary Members shall not be eligible to be elected as members of the Board of Management or Officers of the Club.
 - (ii) Visiting Honorary Members shall not be entitled to vote on any issue.
 - (iii) Visiting Honorary Members shall not be entitled to receive any notice required to be given to full members.
 - (iv) Visiting Honorary Members shall not introduce visitors to the Club.
- (f) Visiting Honorary Members shall not be liable to pay any entrance fee or any subscription for their use of the Club rooms.

10. Associate Members

- (a) **Application** may be made on the prescribed form by any person to be admitted as an Associate Member.
- (b) An Associate Member shall have the same rights and privileges as a Member except that: -
- (i) Associate Members shall have no right to speak or vote at any meeting of the Club or hold any Club Office.
 - (ii) Associate Members shall have no right to compete as a representative of the Club in any interclub or interstate match.

11. Junior Members

There shall be two separate categories of Junior Members, namely: -

- (a) Category "A" Junior Members, who shall be children of members and under the age of 18 years.
- (b) Category "B" Junior Members, who shall be children under the age of 18 years and of whom neither parent is a member.

12. Concessional Members

Concessional Membership may be available to those members who meet certain criteria as laid down by the Board of Management from time to time.

13. Register of Members

- (a) The Board of Management of the Club shall maintain a Register of Members containing full names, addresses, occupations and dates of birth of all members and their acceptance date and such other information as required.
- (b) 1. Every member shall communicate to the Secretary any change of address
2. Such address shall be inserted in to the Register of Members.
3. All notices sent by post to such address shall be deemed to have been duly delivered on the day following the date of posting.

14. Resignation of Members

A member may at any time, by giving notice in writing to the Secretary, resign their membership of the Club, but shall continue liable for any annual subscription due and unpaid at the date of their resignation.

15. Infringement of Rules

- (a) **The** Board of Management shall have power to penalise any member who shall be found guilty of infringement of any rule or rules.
- (b) **Any** member who may be considered to have infringed any rule or rules may be called upon to appear before the Board of Management to answer such charges as may be laid against the member and, if such charges be found proven, the Board of Management may fine, suspend or expel such member.
- (c) **Any** member who may be considered to have been guilty of unfair practices or misbehaviour connected with shooting, or any action detrimental to the interests of shooting, or the relevant Association connected with that discipline of shooting, may be called before the Board of Management to answer such charges as may be laid against them, and if found guilty may be penalised by Fine, Suspension or Disqualification.
- (d) **Any** member so fined, suspended or disqualified shall be notified in writing by the Secretary within seven days of such penalty being imposed.

16. Appeals against Fine, Suspension or Disqualification

- (a) **Any** member who may be fined, suspended or disqualified shall have the right of appeal against such penalty, but such appeal must be lodged with the Secretary within 21 days of notice being given. If any such appeal shall be lodged an Extraordinary

General Meeting shall be held within 21 days of receipt of appeal, at which meeting the penalised member may explain the actions leading to notice being given, or speak in support of such appeal.

(b) Should the meeting not be unanimous in its decision on such appeal, a vote shall be taken and unless a two-thirds majority votes against the appeal, such appeal shall be upheld and the member reinstated.

17. Expulsion of Members

To expel a member from the Club, notice shall be sent to the Secretary, signed by five members acquainting the Secretary with the circumstances that attribute to such notice. The secretary will then communicate with such member (so that the member may have the opportunity of explaining or withdrawing from the Club) and shall call a meeting of the Board of Management who are empowered to decide the question. If a two-thirds majority of the Board present vote for the member's expulsion, the member shall be expelled.

Any member so expelled shall have the right to appeal to an Extraordinary General Meeting, to be summoned within 21 days of the member's expulsion when a majority of two-thirds of those present shall be required to confirm the expulsion. If the expulsion cannot be confirmed the member will be reinstated.

18. Management of the Club

(a) The business and affairs of the Club shall be under the management of a Board consisting of six members. Such members shall be elected by voting members at the Annual General Meeting after due consideration has been given to the profile of qualifications and or expertise of the persons nominated for a position on the Board.

(b) The Board Members shall, subject to this Constitution, hold office for a two-year term, except as in Sub-section 18. (c).

(c) At the time of holding the first Annual General Meeting after this Constitution has been put into effect and at the time of holding the Annual General Meeting in any subsequent year 3 members of the Board shall retire. The 3 members, who shall retire at the first Annual General Meeting, unless the Board agree amongst themselves, shall be determined by lot. In every subsequent year the 3 members of the Board of Management who have been longest in office shall retire.

(d) Each retiring member of the Board of Management shall be eligible for re-election to a position on the Board providing the nomination is in accordance with the Constitution.

(e) Any vacancy occurring during the year shall be filled by election at an Extraordinary General Meeting of the Club and such elected member shall complete the term of office of such a vacancy.

(f) 1) The Board of Management shall consist of:

- The Chairperson
- The Deputy Chairperson
- The Secretary
- The Treasurer
- Two Board Members

2) During the Recess for Board internal elections at the Annual General Meeting the Board Members shall appoint from among themselves one person to each Executive Management Position.

3) The Board may allow a Board Member to hold two Executive Management Positions until the following Annual General Meeting. Any Board Member holding two Executive Management Positions can exercise only one vote save and except the Chairperson who retains a casting vote.

(g) Not less than four members of the Board shall form a quorum.

(h) The Board, in addition to the powers hereinbefore or hereinafter specifically conferred upon them, shall have the control of the finances of the Club, power to engage, control and dismiss servants of the Club and all such administrative powers as may be necessary for properly carrying out the objects of the Club in accordance with this Constitution. The Board shall have the power on behalf of the Club to borrow, raise or secure the payment of money in such manner as may be thought fit and in particular by the issue of debentures or debenture stock charged upon all or any of the Club's property both present and future and to purchase, redeem or pay off any such debenture.

(i) The withdrawals of monies from the Club bank account shall be authorised only by the Board of Management and the instrument of the withdrawal shall be signed by any two members of Board of Management.

(j) The Board is empowered to invest and deal with the monies of the Club not immediately required in such manner as they may from time to time determine.

(k) The board may enter into and bind all or part of the assets and undertakings of the Club by guarantee indemnities or similar obligations in any cases where it is thought that the objects of the Club can be more fully realised or attained by such obligations.

(l) The Board may promote the establishment of shooting clubs and bodies in the state of South Australia and may pay monies to aid such clubs and bodies and may guarantee the repayment of monies advanced or to be advanced to any such club and may

establish and support or aid in the establishment and support of any association, society, fund or movement in the said State which is calculated to benefit the sport of shooting.

(m) The Chairperson of the Board:

1. There shall be one Chairperson of the Board who may preside at all meetings at which that person is present.
2. The Chairperson shall be the Chief Executive Officer of the Club
3. The Chairperson's appointed deputy shall preside at all meetings of the Club
4. The Chairperson shall be a member ex-officio of all regular and special committees.
5. The Chairperson shall be one of the six members of the Board and shall be elected by the Board at a meeting held immediately following the election of Board Members at the Annual General Meeting.
6. The Chairperson or the appointed deputy shall have a casting vote in addition to a deliberating vote at any meeting where the Chairperson presides.

(n) The Deputy Chairperson:

1. There shall be one Deputy Chairperson of the Board
2. The Deputy Chairperson shall understudy the Chairperson and shall perform the duties of the Chairperson during the Chairperson's absence or at the Chairperson's request.
3. The Deputy Chairperson will be elected at a meeting of the Board following the Annual General Meeting.

(o) The Secretary:

1. There shall be one Secretary.
2. The Secretary shall be responsible for the keeping of a record of the proceedings of the Annual General Meeting and Extraordinary General Meetings of the Club.
3. The Secretary shall be responsible for the keeping of a record of the proceedings of the meetings of the Board of Management and of all regular and Special Committees.
4. The Secretary shall conduct all correspondence in connection with the Club.
5. The Secretary shall be a member ex-officio of all regular and Special Committees.
6. The Secretary shall be elected at a meeting of the Board following the Annual General Meeting.

(p) The Treasurer:

1. There shall be one Treasurer.
2. The Treasurer shall be responsible for the finances of the Club.
3. The Treasurer shall be responsible for the collection of all monies due to the Club.
4. The Treasurer shall, within fourteen days of collection, pay all monies collected into a bank approved by the Board of Management.
5. The Treasurer shall record in books of account the receipt and expenditure of all monies connected with the Club.
6. The Treasurer shall produce each year to the Auditor of the Club the Book of Account.
7. The Treasurer shall at the Annual General Meeting deliver to the Chairperson a duly audited Balance Sheet and Profit and Loss account covering the financial year immediately preceding the Annual General Meeting.
8. The Treasurer shall be elected at a meeting of the Board following the Annual General Meeting.

(q) The Board Members:

There shall be two other Board Members and they shall be supportive of the Board in all areas of management and control.

(r) Termination of Boards and Committees:

26(c) and 27(c) 1, 2, 3, and 4, having complied with, office bearers may be relieved of their duties by two thirds majority of those members present and eligible to vote.

19. Elections

(a) The election of Members of the Board and Officers of the Club shall be held at the Annual General Meeting or at an Extraordinary General Meeting called for that purpose.

(b) The board of Management shall appoint a Returning Officer who shall be responsible for the proper conduct of the Club elections including receipt of all nominations.

(c) All elections shall be by secret ballot.

(d) The Chairperson shall have a casting vote in addition to a deliberate vote.

20. Nominations.

- (a) **Any** member who wishes to stand for election as a member of the Board or Officer of the Club shall present a nomination form to the Returning Officer with a profile of the member's qualifications and/or expertise.
- (b) **All** nomination forms shall be signed by the nominee and two other financial members.
- (c) **Nominations** shall be in the hands of the Returning Officer by the 20th June each year.
- (d) If insufficient written nominations are received by the 20th June the Chairperson may take nominations at the Annual General Meeting.
- (e) **If** sufficient nominations are received by the Returning Officer by the 20th June, no verbal nominations shall be received at the Annual General Meeting, **PROVIDED ALWAYS**, that if a nominee withdraws their nomination before the election takes place, a verbal nomination may be taken as provided in clause (d) above.
- (f) A person who is insolvent under Administration shall not be eligible to nominate for election as a member of the Board of Management of the Club.
(Refer clause 30. (1) Associations Incorporation Act, 1985 – “Certain Persons not to be members of the Committee”).
- (g) No person shall be eligible to nominate for a position on the Board of Management of the Club without a minimum three years active membership.

21. Officers of the Club

- (a) **The** Officers of the Club shall be elected at the Annual General Meeting or Extraordinary General Meeting called for that purpose, and shall, subject to this Constitution, hold office until the next Annual General Meeting or Extraordinary General Meeting called especially for the purpose of electing Officers, be responsible to the Board of Management.
- (b) **At** each Annual General Meeting the Chairperson shall declare all Offices vacant.
- (c) **Each** retiring Officer shall be eligible for re-election provided that they are renominated in accordance with this Constitution.
- (d) Any vacancy occurring during the year shall be filled by the Board of Management.
- (e) **Captain:**
 - 1. There shall be one Captain.
 - 2. The Captain shall have charge of all the ranges of the Club.
 - 3. The Captain shall be responsible for the conduct of all competitions in accordance with the Official Rules.
 - 4. The Captain shall be responsible for the observance of all safety precautions on the ranges of the Club.
- (f) **Vice Captain:**
 - 1. There shall be one Vice Captain.
 - 2. The Vice Captain shall perform the duties of the Captain during the Captain's absence or at the Captain's request.
 - 3. The Vice Captain shall assist the Captain in the execution of all the Captain's duties.
- (g) **Instructors:**
 - 1. There shall be two or more Instructors.
 - 2. They shall instruct and advise in the safe and proper use of firearms; Club Members, Probationary Members and Visitors.
- (h) **Armourers:**
 - 1. There shall be two armourers.
 - 2. They shall be responsible for the maintenance and care of all Club firearms.
- (i) **Assistant Secretary:**
 - 1. There shall be one Assistant Secretary.
 - 2. The Assistant Secretary shall assist the Secretary in all the Secretary's duties.
- (j) **Assistant Treasurer:**
 - 1. There shall be one Assistant Treasurer.
 - 2. The Assistant Treasurer shall assist the Treasurer in all the Treasurer's duties.
- (k) **Scorers:**

There shall be one Scorer or two Scorers who shall be responsible for scoring and recording all competition targets submitted for scoring.
- (l) **Membership Officer:**

The Membership Officer shall be responsible for receiving and processing membership applications in accordance with this Constitution.
- (m) **Public Relations Officer:**

The Public Relations Officer shall be responsible for the promotion of the aims and objectives of the Club.

(n) Fund Raising Officer:

The Fund Raising Officer shall be responsible for all fund raising activities.

(o) Stores and Equipment Officer:

The Stores and Equipment Officer shall be responsible for:

- (1) Storing and allocation of Range materials.
- (2) Supervising upkeep of stock in the store and making recommendations regarding stock levels.
- (3) Reporting to the Captain any necessary equipment repairs.

(p) The Board of Management may increase the aforesaid positions and any other positions that it may deem necessary from time to time.

22. Subscriptions

(a) Subscriptions will be payable by the following members, annually in advance:

1. Members.
2. Associate Members.
3. Spouse of Members.
4. Junior Members – Category “A” and Category “B”.
5. Concessional Members.
6. Non-Shooting Members.

(b) Annual subscriptions shall be decided at the Annual General Meeting.

(c) Only financial members shall be eligible to vote and no member whose subscription is in arrears can vote at any meeting or compete in any competition of the Club.

(d) Any member whose subscription is unpaid 30 days after the issue of the second notice shall cease to be a Member and their name shall be erased from the books of the Club but may be replaced by the Board of Management upon payment of all arrears.

(e) The Board of Management shall have the power to collect subscriptions, other than on an annual basis, as it shall deem fit, in the interests of the Club. Any such variation will be available to all members, who shall be entitled either to pay the annual subscriptions as fixed in accordance with this Constitution, or any variation in the method of payment of that subscription, as fixed in accordance with this Sub-Section (e).

23. Entrance Fees

(a) Application for Membership shall be accompanied by an Application Fee.

(b) Upon acceptance, a Joining Fee will become payable.

(c) Such Fees shall be set at the Annual General Meeting.

24. Levies

(a) Subject to authorisation by the Members in General Meeting the Board of Management may impose per capita levies on all members.

(b) When imposing a levy the Board of Management shall state the purpose of the levy and the date due.

(c) If a levy is unpaid after the due date the Board of Management may declare all defaulting members unfinancial.

(d) The Board of Management shall have the power to waive the Payment by any member of all or part of the per capita levy which may be fixed pursuant to Clause 24(a) hereof, upon the grounds of economic hardship only.

25. Range Fees

Range fees and competition entrance fees shall be fixed by the Board of Management.

26. Annual General Meeting

(a) **The** Annual General Meeting shall be held in July each year.

(b) **All** financial members shall be given 14 days written notice of the Annual General Meeting.

(c) **Thirty** financial members of the Club shall form a quorum.

(d) **If** the Annual General Meeting has not been called by 31st July of any year, any six financial members may convene and conduct the Annual General Meeting after complying with 27(c) 1, 2, 3, and 4. In this case only, “extraordinary” will be taken to read “annual”.

(e) **Any** member desirous of moving any resolution at the Annual General Meeting having the effect of changing the constitution shall, not later than 20th June, give notice thereof in writing to the Secretary in full, together with the names and signatures of the proposers and seconders; this notice will then be printed in full on the Agenda of the Annual General Meeting.

(f) **The** Agenda for the Annual General Meeting shall be:

1. Opening of Meeting
2. Apologies.
3. Minutes of the previous Annual General Meeting.
4. Chairperson’s Report.
5. Treasurer’s Report.
6. Election of Board.
7. Election of Officers.
8. Recess for Board internal elections.
9. Constitutional Matters.
10. General Business.
11. Close of Meeting.

27. Extraordinary General Meetings

(a) **The** Board of Management may at any time for any special purpose call an Extraordinary General Meeting of the Club.

(b) **14** days clear notice in writing of such meeting shall be given to all financial members.

(c) **Any** six members may serve a requisition on the Secretary to convene an Extraordinary General Meeting.

1. All such requisitions shall be signed by each of the six members.

2. The requisition shall state the purpose for which the meeting is required.

3. If the meeting has not been convened within 21 days from the service of the requisition upon the Secretary, the six members may convene the meeting on behalf of the Club.

4. Should the purpose of the meeting have the effect of changing the Constitution, Sections 26(c) and 27(b) must be complied with.

5. **Thirty** financial members of the Club shall form a quorum.

28. Quarterly General Meeting

The Board of Management may at its discretion or as the need arises call Quarterly General Meetings.

(a) **A** quorum shall be the same as for an Extraordinary General Meeting.

29. Board of Management Meetings

(a) **The** Board of Management shall meet as required to conduct the affairs of the Club.

(b) **The** Board of Management shall assemble at least once a month.

(c) **Any** Member of the Board of Management who fails to attend three consecutive meetings of the Board, and who is not granted leave of absence, may be expelled from continuing to act.

(d) **In** the case of a member being expelled from the Board, the vacancy will be filled by election of a replacement at an Extraordinary General Meeting called for that purpose.

(e) **Minutes** of the Board of Management meeting will be posted on the Notice Board and copies will be provided on request.

30. Audit

(a) **There** shall be an Auditor appointed by the members at the Annual General Meeting.

(b) **The** Auditor must be an independent person, not a member, and be a registered Company Auditor in accordance with the provisions of the State Business and Corporate Affairs Office.

(c) **The** Auditor shall be satisfied that the Balance Sheet and the Profit and Loss Account as presented to the Auditor by the Treasurer and the Board of Management represent a true and fair record of the Club's financial activities and affairs.

(d) The Auditor shall also be satisfied that the books and other records of the Club have been maintained in such a manner that an audit can be performed.

(e) **The** Auditor, shall in the report to the members, comment on any matter coming to their attention during the course of the audit that is considered to be of a nature that requires advice.

(f) **The** Auditor shall also undertake any investigations and offer advise as necessary from time to time as required by the Board.

31. By-Laws

The Board of Management is empowered to make, repeal and amend such by-laws as they may from time to time consider necessary for the well being of the Club, such by-laws, repeals and amendments shall have effect until otherwise determined by the Board of a General Meeting of the Club.

32. Committees

(a) **The** Board of Management may from time to time appoint such committees, as they may deem necessary or expedient and may depute or refer to them such of the powers and duties of the Board as the Board may determine.

(b) **Such** committees shall periodically report their proceedings to the Board and shall conduct their business in accordance with the direction of the Board.

33. Addresses of Members

(a) **Every** member shall communicate to the Secretary any change of address.

(b) **Such** address shall be inserted in the register of members.

(c) **All** notices sent by post to such address shall be deemed to have been duly delivered on the day following the date of posting.

34. Property of the Club

Any profits of income of the Club shall be applied as directed by the Board of Management. No dividend shall under any circumstance be paid to any member.

35. Financial Year

The financial year of the Club shall end on the 31st day of May each year, to which day the accounts of the Club shall be balanced.

36. Intoxicating Liquor or Drugs

No person, whether a member of any affiliated Club or not, shall consume in any firing area, whilst it is being used as such, any intoxicating liquor or drugs, or be admitted to any firing area, whilst it is being used as such, whilst deemed to be under the influence of any such liquor or drug.

37. Variation of this Constitution

Subject to 26(c) and 27 being complied with, this Constitution may be added to, repealed or amended by resolution at any Annual or Extraordinary General Meeting provided that no such resolution shall be deemed to have been passed unless it be carried by a majority of at least two-thirds of the members voting thereon, save and except that the existing provisions in this Constitution in relations to the rights and privileges of "Benefactor A", "Benefactor B", "Benefactor C" and "Benefactor D" members can only be varied or amended by resolution at any such meeting, but only provided that no such resolution shall be deemed to have been passed unless it is carried unanimously by the members voting thereon.

38. Dissolution

The members of this Club may at some meeting thereof to be specially called in that behalf dissolve or determine the same provided that the Club shall not be dissolved or determined without obtaining the votes or consents of no less than three quarters of the then existing Club Members. The Club is prohibited from making any distribution whether in money, property or otherwise to its members. If upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any assets whatsoever, such assets shall be distributed amongst organisations having similar objects to the Club and whose rules prohibit the distribution of their income and property amongst their members of the Club at or before the time of dissolution. Any such organisation so endowed that defaults on these conditions shall have the distributed share of assets confiscated and distributed amongst the remaining organisations that have shared in such assets.

39. Visiting Honorary Members

No person shall be allowed to become a Visiting Honorary Member of the Club, or be relieved of the payment of the regular subscription, except those possessing certain qualifications as defined in these rules and subject to the conditions and regulations described herein.

40. Visitors

Each member of the club may, on any one day introduce up to 5 visitors to the club premises, or such lesser number as may be fixed by the licensing authority. Liquor must not be supplied to a visitor unless the visitor is in the company of a member who has entered the name of the visitor in a book kept for the purpose and has signed their name opposite the name of the visitor.